



# GATEWAY PREPARATORY ACADEMY

A M O N T E S S O R I C H A R T E R S C H O O L

## ***01-108—Board to Administration Delegation Policy***

- 1) The Board's sole official connection to the school, its achievements, and conduct will be through the School Director.
  - a) The School Director is the board's only link to school achievement and conduct, so that all performance of staff, as far as the board is concerned, is considered the performance of the School Director.
  - b) The board will never give instructions to persons who report directly or indirectly to the School Director.
  - c) The board will not evaluate, either formally or informally, any staff other than the School Director.
  - d) The board will view School Director performance as identical to school performance so that accomplishment of board stated outcomes and consistency with Executive Limitations will be viewed as successful School Director performance.
- 2) The board will instruct the School Director through written policies that define outcomes to be achieved and define situations and actions to be avoided, allowing the School Director to use any reasonable interpretation of these policies.
  - a) Only officially passed motions of the board are binding on the School Director.
  - b) Decisions or instructions of individual board members, officers, or committees are not binding on School Director except in rare instances when the board has specifically authorized such exercise of authority.
  - c) In the case of board members or committees requesting information or assistance without board authorization, the School Director can refuse such requests that require, in the School Director's opinion, a material amount of staff time or funds, or are disruptive.
  - d) Consistent with the school's charter and existing policy, the School Director is authorized to establish all further policies and practices, make all decisions, take all actions, and pursue all activities. Such decisions of the School Director shall have full force and authority as if decided by the board.
- 3) The board will monitor and evaluate the School Director's job performance only against defined outcomes and limitations.
  - a) The board will acquire monitoring information by one or more of three methods
    1. By internal report, in which the School Director discloses interpretations and compliance information to the board
    2. By external report, in which an external, disinterested third party selected by the board assesses compliance with board policies

3. By direct board inspection, in which a designated member or members of the board assess compliance with the appropriate policy criteria.
4. The standard of compliance shall be any reasonable School Director interpretation of Policy. The Board will judge reasonableness by a reasonable person standard, rather than with an interpretation favored by Board Members or the board as a whole.
5. All policies that instruct the School Director will be monitored at a frequency and by a method chosen by the board. The board can monitor any policy at any time by any method, but will ordinarily depend on a routine schedule:

Policy	Method	Frequency	Timing
Financial Condition	External	Annually	October
Emergency Director Succession	Internal	Annually	August
Asset Protection	Internal	Annually	July
Compensation and Benefits	Internal	Annually	June
Communication and Support to the Board	Direct Inspection	Monthly	
Outcome Focus of Grants or Contracts	Internal	As needed	
Outcome of student achievement	External	As outlined in charter agreement	As outlined in charter agreement

**Reviewed and Approved : Sept. 12, 2013**