



GATEWAY PREPARATORY ACADEMY

A M O N T E S S O R I C H A R T E R S C H O O L

SECTION TEN

EMPLOYEE AGREEMENT ON USE OF COMPUTERS, E-MAIL AND THE INTERNET

I have read, understand and agree to comply with the foregoing policies, rules and conditions governing the use of the Company's computer and telecommunications equipment and services. I understand that I have no expectation of privacy when I use any of the telecommunication equipment or services. I am aware violations of this guideline on appropriate use of the computer, phone, e-mail and internet systems may subject me to disciplinary action, including termination from employment, legal action and criminal liability. I further understand my use of the e-mail and internet may reflect on the image of Gateway Preparatory Academy to our customers, competitors and suppliers and that I have the responsibility to maintain a positive representation of the company. Furthermore, I understand this policy can be amended at any time. I understand that this Agreement supersedes any previous written Computer Use Policy Agreement and any verbal agreement regarding computer use.

[Signature of employee]

[Date]

[Employee's name printed]

[Computer and Phone numbers]

[Gateway Preparatory Academy Representative's Signature]