



# GATEWAY PREPARATORY ACADEMY

A M O N T E S S O R I C H A R T E R S C H O O L

## **Medical and Emergency Information Policy**

### Emergency Contact and Health Information:

All Emergency contact and health information will be completed by the parent/guardian each school year. The school will use this information if your child becomes ill or is injured at school. The person you designate may be asked to pick up and care for your child if you cannot be reached. It is the responsibility of the parent/guardian to notify the school of any changes to home phone numbers, or contact names and phone numbers. If a child is in need of immediate medical assistance, they will be transported to the nearest medical facility.

### Immunizations:

Current immunization cards must be maintained on all students not asking for an exemption. If parents/guardians have questions on immunizations they may leave a message at the school. The school will maintain the immunization histories of all children and will update those histories with information supplied by the local public health agency, parents/guardians, or private physicians. Immunization exemption forms must be obtained from the County Department of Health

### Accidents/Illness:

If students become ill during the school day they should inform the teacher that they are not feeling well. If the teacher determines that the student is too ill to remain in class, they will be sent to the office and the school nurse notified. If a student has a fever, parents/guardians will be contacted immediately and asked to pick the student up or give the school permission to send the student home. If a student does not seem seriously ill, we will ask the student to rest for a short time and return to class. If they cannot return to class, we will contact parents/guardians. If a student receives a minor injury in class, such as a small cut, staff will be asked to take care of it in class (cleaning it, applying a Band-Aid). If a student is seriously injured, we will contact 911 and parents/guardians. Individuals supervising the student at the time of the accident are required to complete an accident report.

### Chronic or Serious Conditions:

Chronic or serious conditions such as diabetes, epilepsy, asthma, etc., which could conceivably require emergency treatment, should be brought to the attention of school

personnel immediately and noted in the registration packet. This information is important for the safety of your child.

#### Student Health Guidelines:

A student should remain at home if:

- The student has experienced episodes of vomiting or diarrhea in the last 24 hours and the student is not yet tolerating regular diet.
- The student's temperature is not normal (approximately 100 degrees or higher) and the student feels ill.
- The student is aching and fatigued enough to be unable to participate in class and school activities.
- The student has an uncontrollable cough or runny nose so not able to be cared for in a sanitary manner.
- The student has been diagnosed with strep throat or other treatable contagious disease and has not yet had 24 hours of treatment.
- The student has an untreated contagious disease (impetigo, scabies, draining pink eye, etc...).
- The student has a recent injury that causes enough discomfort to significantly distract from being able to focus on school activities in class.

A practical question to ask is, "Does the student feel well enough to participate in and learn at school or would it benefit the student to rest at home today?" We encourage parents to send students to school each day if injury or illness does not significantly compromise the student's health and there is no threat of communicable disease to others. A phone call to school to explain an absence is required on the day your child will remain at home. Parents are required to provide the school with current, accurate phone numbers to support school contact with parents. If you have any questions about these guidelines, please call the school office.

#### **Board Reviewed and Approved**

NOVEMBER 10, 2011

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