

**Gateway Academy School Board Meeting Minutes**  
**Wednesday November 7<sup>th</sup>, 2018 7:00 PM – 9:00 PM**  
**Location: Gateway Preparatory Academy, 201 E. Thoroughbred Way, Enoch, UT**

In compliance with the Utah State Open and Public Meetings Act, this is a meeting for the Board Directors to openly take action and conduct deliberations regarding Gateway Preparatory Academy. As a courtesy, please step outside with noisy children or to speak amongst yourselves in order to maintain a quiet atmosphere for the meeting and the recording. The Board reserves the right to take action on any agenda item. The board also reserves the right to go into closed session in compliance with Utah State Law 24-4-204, 205, & 206

Agenda Items	Presenter	Minutes
Call to Order	Wyett Ihler	Call to Order Wyett Ihler called the meeting to Order at 7:04 pm. Board Members present: Wyett Ihler, Todd Petersen, Sondra Jones, Michael Reynolds, Helen Johnson. Board Members excused: LaMar Macklin, Brittany Jensen. Staff and public present: Andy Burt, Jonada Munk, Terie Simcox, Lincoln Fillmore, Kolby Johnson. Aimee DiBrienza arrived just after the meeting was started
Public Comment	Public Attendees	Helen Johnson asked her son if he liked Gateway. His response was, Yes!
Set/Approve Agenda	Wyett Ihler	Wyett Ihler asked for a motion to approve the November 2018 Board Meeting Agenda. Helen Johnson motioned to approve the November 2018 Board Meeting Agenda. Michael Reynolds seconded the motion. Motion passed.
Review / Approve October 2018 meeting minutes	Wyett Ihler	Wyett Ihler asked for a motion to approve the October 2018 Board Meeting Minutes. Sondra Jones motioned to approve the October 2018 Board Meeting Minutes. Todd Petersen seconded the motion. Motion passed.
<b>Reports:</b>		
Director's Report	Andy Burt	Enrollment is down a little from last month. We have openings in various levels. Parent communication is going well. We had 461 parent conferences out of 492 students. 94% of families have had meaningful meetings with teachers. There is a Board Training tomorrow in St. George for any board members that would like to carpool. We have a parent that is willing to update our video on the school's website. Administration has been interviewing for the custodial position and they are confident that they will be able to decide by Friday. There were many qualified applicants. There is a developing plan for the school wide title 1 plan. Wyett Ihler went over his notes from the Student Data Privacy conference. We are still in the planning stages for Middle School Retention and Professional Public Relations.
Financial Report	Jonada Munk	The financial report is for September. During this month we work on getting employee benefits active. We had about 10 new employees to add. The lunch program is running very efficient. Some of the expenses that relate to the month of September are listed in the report and if the board has any questions, she would be happy to answer any questions the board may have.
Audit Report	Audit Committee	Michael Reynolds presented the Audit Report. They performed the audit through June 2018. They make it clear that the audit is to form and express an opinion of whether the financial statements have been prepared by management present the budget fairly and in accordance with accounting principles generally accepted in the USA. In Michael's opinion, the audit is fair and looks good for our finances and how they are prepared. He thanked Jonada Munk for the work she puts into the reports. The state has found the school complied in all material aspects for the year ending June 30, 2018.
<b>Action Items:</b>		
Building Officer Appointment	Andy Burt	The school needs to appoint a Building Officer for different projects that are going on at the school. Wyett Ihler asked for a motion to appoint the Custodial/Maintenance Supervisor to be the Building Officer. Helen Johnson



		<p>motioned to appoint the Custodial/Maintenance Supervisor to be the Building Officer. Sondra Jones seconded the motion. Motion passed</p>
Bullying Policy	Andy Burt	<p>The current Bullying Policy needs to be updated and the board had a discussion on the changes. Wyatt Ihler asked for A motion to amend the Bullying, Cyber Bullying, Harassment, Hazing and Retaliation Policy with the proposed changes including the new definition of the abusive conduct and the consistency of naming school, bully or student in each definition as well as updating to the current school counselor. Todd Petersen motioned to amend the Bullying, Cyber Bullying, Harassment, Hazing and Retaliation Policy with the proposed changes including the new definition of the abusive conduct and the consistency of naming school, bully or student in each definition as well as updating to the current school counselor. Michael Reynolds seconded the motion. Motion passed.</p>
Charter Amendment Committee	Wyatt Ihler	<p>The committee should consist of a couple board members and school administration. The committee should also be willing to involve various teachers and public to give input. The purpose of this committee is to help decide if we want to amend the charter to include distance ed. Wyatt Ihler appointed Sondra Jones, Andrew Burt and Aimee DiBrienza. These three committee members will reach out to absent board members, teachers and parents to find a couple more people for the committee. This committee formed will be known as the Core Values Review Committee.</p>
Parent Involvement Policy	Andy Burt	<p>The current Parent Involvement Policy needs to be changed to the Parent and Family Engagement Policy. The only thing that needs to change is the title because the board already approved this policy last school year. Wyatt Ihler asked for a motion to approve the name change of the Parent Involvement Policy to the Parent and Family Engagement Policy. Sondra Jones motioned to approve the name change of the Parent Involvement Policy to the Parent and Family Engagement Policy. Heln Johnson seconded the motion. Motion passed.</p>
Medical and Emergency Policy	Andy Burt	<p>This item was tabled until a later date.</p>
Handbook amendment: Bereavement and sick day donation	Ada Munk	<p>This item is in the employee handbook that has already been approved by the board and doesn't need to be voted on tonight.</p>
<b>Board Training</b>	Lincoln Fillmore	<p>The board was trained on who you might hold accountable if a child isn't learning? Accountability and Responsibility go hand in hand with each other. Michael Reynolds was excused from the meeting at this time.</p>
<b>Executive Session:</b> To discuss the character, professional competence, or physical or mental health of an individual:	Wyatt Ihler	<p>Wyatt Ihler asked for a motion to end the current meeting and move into an Executive session to discuss the character, professional competence, or physical or mental health of an individual. Todd Petersen motioned to close the current meeting and move into an executive session. Sondra Jones seconded the motion. Vote went as follows: Wyatt Ihler, yes. Helen Johnson, yes. Sondra Jones, yes. Todd Petersen, yes. Meeting adjourned for Executive Session at 8:54 pm.</p>
<b>Adjournment</b>	Wyatt Ihler	<p>Wyatt Ihler adjourned the Executive session at approximately 9:15 pm.</p>