

Gateway Academy School Board Meeting Agenda
Tuesday July 21st, 2020 2:00 PM – 7:00 PM
Location: Park Place, Cedar City, UT

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		
Public Comment	Public Attendees	Limit to 3 min each	
Set/Approve Agenda	Brittany Jensen	Agenda	2 min
Review / Approve May & June 2020 board meeting minutes	Brittany Jensen	Written Minutes	3 min
Reports:			
Exhibit A Review			
<i>Board Training Report: Governance training recap</i>	Brittany Jensen		5 min
Audit Committee Report	Jenna Behm		5 min
Financial Document Training & Monthly Report	Jonada Munk		20 min
Handbook	Andy Burt	Updated Handbook	10 min
Emergency Response Plan	Andy Burt	Current Plan	5 min
Action Items:			
Early Literacy Program Plan	Andy Burt	2020 – 2021 Plan	2 min
Executive Session: <i>discussion of the character, professional competence, or physical or mental health of an individual;</i>			
Business Administrator Contract	Brittany Jensen		



Annual Conflict of Interest form	Brittany Jensen		
School Reopening Plan	Andy Burt	New Plan	
Work Session:			
Exhibit A Review			
<p>“Our Goals”:</p> <ul style="list-style-type: none"> ● Financial Sustainability (enrollment) ● Academic Achievement ● Organizational sustainability (Succession) 			
Succession Plan			
Enrollment			
Long Term: arts, outdoor education, hybrid model, physical growth, PR (what does it look like)			

Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a conflict of interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.