

Gateway Academy School Board Meeting Agenda
Thursday August 13th, 2020 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy Library, Cedar City, UT and
Google Meet: meet.google.com/peb-xwvb-xou

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		
Public Comment	Public Attendees	Limit to 3 min each	
Set/Approve Agenda	Brittany Jensen	Agenda	2 min
Review / Approve July 2020 board meeting minutes	Brittany Jensen	Written Minutes	3 min
Reports:			
Exhibit A Review	Andy Burt		
<i>Board Training Report: Calendaring/Assignments/Director evaluation</i>	Brittany Jensen		5 min
Audit Committee Report: Fraud hotline options	Ada Munk		5 min
Finance Report: GEER Funds	Ada Munk		10 min
Director's Report	Andy Burt		10 min
Conflict of Interest & Background	Brittany Jensen		1.5 min
Action Items:			
Constitutional Rights	Andy Burt		5 min
Fundraising Policy	Ada Munk		10 min



Staff Bonus	Andy Burt		10 min
Purchase Card: Maintenance	Andy Burt		3 min
Executive Session: <i>discussion of the character, professional competence, or physical or mental health of an individual;</i>			

Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a conflict of interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.