

Gateway Academy School Board Meeting Agenda
Thursday November 11, 2021 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT (Library)

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes	Time
Call to Order	Brittany Jensen		1 min
Public Comment	Public Attendees	Limit to 3 min each	5 min
November 11, 2021 Consent Calendar	Brittany Jensen	October 7, 2021 Board Meeting Minutes and Agenda November 11, 2021 Agenda	3 min
Exhibit A review:	Brittany Jensen		10 min
Board Training Report	Ada Munk	School Land Trust Roles and Responsibilities Training Video	10 min
Operational Report	Aimee DiBrienza		15 min
Finance Report Monthly report Upcoming projects Skyward contract Audit Committee meeting Distance ed RFP	Ada Munk	September/October/November Finance report List of projects Cancelling contract with skyward support Audit update RFP summary	25 min
Action Items:			
School calendar amendment	Aimee DiBrienza	Potential request of two additional teacher days to allow for LETRS training.	10 min
Land Trust Council Rules of Order and Procedures	Jonada Munk		10 min
2021-22 LEA Specific License Approvals	Jonada Munk		5 min
Substitute Pay Rate Approval	Ada Munk		10 min



Human Sexuality & At-Risk Data	Aimee Dibrienza		5 min
Budget Revision and Approval for the following: <ol style="list-style-type: none"> 1. Purchase of a new school bus 2. Ground preparation work for bus parking, playground equipment and outdoor classroom 3. Floor equipment 4. Backpack vacuums 5. Substitute teacher rate of pay 6. LETRS Training Stipends 	Ada Munk		10 min
Discussion:			
Executive director hiring committee	Brittany Jensen		10 min
Executive Session: <i>to discuss the character, professional competence, or physical or mental health of an individual</i>	Brittany Jensen		20 min
Action Items:			
Interim director appointment	Brittany Jensen		1 min



Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.