

Gateway Academy School Board Meeting Minutes
Thursday August 13th, 2020 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy Library, Cedar City, UT and
Google Meet: meet.google.com/peb-xwvb-xou

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes
Call to Order	Brittany Jensen	Brittany Jensen called the meeting to order at 7:10 pm. Board members present are, Brittany Jensen, Jenna Behm, Sondra Jones and Paul Dail. Board members attending through Google Meets are, Todd Petersen and Tiffany Scheuerman. Gena Nelson was excused from the meeting. Staff and public present are Andy Burt, Jonada Munk and Terie Simcox. Lincoln Fillmore attend the meeting through Google Meets.
Public Comment	Public Attendees	Brittany Jensen said that she had been contacted by a teacher about the maternity/paternity policy and the bereavement leave policy. These policies will be researched and discussed when the Paid Time Off Policy is on the agenda in the future.
Set/Approve Agenda	Brittany Jensen	Sondra Jones motioned to approve the Agenda with having the Fundraising Policy tabled. Jenna seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheuerman, yes. Motion passed.
Review / Approve July 2020 board meeting minutes	Brittany Jensen	Paul Dail motioned to approve the July 21 st meeting minutes. Jenna Behm seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheuerman, yes. Motion passed.
Reports:		
Exhibit A Review	Andy Burt	This is a reoccurring item on the agenda and there will be a review on it next month.
<i>Board Training Report: Calendaring/Assignments/ Director evaluation</i>	Brittany Jensen	Jenna Behm, Sondra Jones and Tiffany Scheuerman have done the board governance training. Brittany Jensen has been working on the required policies training from the UAPCS. She will be working on a calendar of what is required and to make sure we review policies and keep them up to date. Every year in April (in the spring) there is a legislative update that specifies any LEA action needed and it is the boards responsibility to do that.
Audit Committee Report: Fraud hotline options	Ada Munk	As a result of the risk assessment that we did a few months ago, we need to have a fraud hotline. This is a way for the public to report any issues on a line that is separate from administration and reported directly to the board. We need to amend the financial policy to reference the hot line. We also need to add a link to our website that has a link to the USBE hotline.
Finance Report: GEER Funds	Ada Munk	The data recorded is year to date data. On the summary page it shows the financial performance for the school year that just closed. We ended the year with a great net income and our total overall budget ended at 97%. There is a new software that the

		State Board of Education has shared that is called Class Wallet. It is a free software that allows each teacher to be receiving reimbursements through the software. Each teacher has an amount that they can spend directly through the app. It will be used for smaller items that teachers will need. The funds that will be available come through a grant.
Director's Report	Andy Burt	Our numbers are holding steady and are in a good place going into the new school year. We still anticipate movement before school starts on Monday. Our enrollment is at about 683 and we anticipate a little more movement the next week. We hired a new Intervention specialist. We would like to go digital with the board meeting packets. Paper packets can still be available by request and chrome books will be available at the meetings to use. Cleaning carpets, discovery Program portable and LED lights are what the custodial staff are working on. We are prepared for the return of students!
Conflict of Interest & Background	Brittany Jensen	Sondra Jones was able to sign the Conflict of Interest form at tonight's meeting. Mr. Burt will pick up Todd Petersen's this week. Tiffany Scheurman and Paul Dail will be given the background checks to have them done.
Action Items:		
Constitutional Rights	Andy Burt	The Constitutional Rights Policy needs to be reviewed and approved. Paul Dail motioned to approve the Constitutional Rights to protect prayer policy. Jenna Behm seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheurman, yes. Motion passed
Fundraising Policy	Ada Munk	This item was tabled.
Staff Bonus	Andy Burt	The board and administration would like to give a bonus or stipend for teachers out of the CARES Act funds for all the extra work that they have been doing during the pandemic and for the preparations for the upcoming year. Sondra Jones motioned to approve the COVID-19 Teacher Stipend of \$500 per teacher from the second installment of money from the GEERS plan for our current teachers. Jenna Behm seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheurman, yes. Motion passed.
Purchase Card: Maintenance	Andy Burt	There is a need for a Purchase Card to give to Roger Gibson who is the maintenance director. Jenna Behm motioned to approve the Purchase Card for Maintenance. Sondra seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheurman, yes. Motion passed
Executive Session: <i>discussion of the character, professional competence, or physical or mental health of an individual;</i>		There was no Executive session.
Adjournment		Paul Dail motioned to adjourn. Jenna seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes and Tiffany Scheurman, yes. Meeting was adjourned at 8:24 pm.



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