

**Gateway Academy School Board Meeting Minutes**  
**Thursday December 10<sup>th</sup>, 2020 6:00 PM – 8:00 PM**  
**Location: Park Place Eatery, Cedar City, UT and**  
**Google Meet: [meet.google.com/bak-mcpb-zen](https://meet.google.com/bak-mcpb-zen)**

**Mission Statement:** *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Minutes
Call to Order	Brittany Jensen	The meeting was called to order at 6:08 pm. Board members present are Brittany Jensen, Gena Nelson and Sondra Jones. Jenna Behm arrived late. Board members joining online are Todd Petersen and Tiffany Scheuerman (joined the meeting late). Paul Dail is excused from the meeting. Staff and public present are Andrew Burt, Aimee DiBrienza, Jonada Munk, Lincoln Fillmore, Joni O'Hanlon and Terie Simcox.
Public Comment	Public Attendees	There was no public comment.
December 2020 Consent Calendar	Brittany Jensen	Sondra Jones motioned to approve the December meeting agenda and the November meeting minutes. Gena Nelson seconded the motion. The vote went as follows, Gena Nelson, yes. Sondra Jones, yes. Todd Petersen, yes. Brittany Jensen, yes. Motion passed
<b>Reports:</b>		
Exhibit A Review	Andy Burt	There was no Exhibit A review.
<i>Board Training Report:</i>	Land Trust Recap: Paul Dail  Title IX training: Andy Burt	There was Title IX Training regarding sexual harassment. There is new law and a new process which define sexual harassment as anything that effectively denies a person equal access to education or school activities. We have a coordinator, Investigator, Decision maker and Mandatory Reporters.
Finance Report:	Ada Munk	Total year to date expenditures are trending as budgeted. The budget revision has been postponed to January due to the nature of this board meeting - also funding updates should be all completed by then. All Utah Grants applications but one has been submitted for review to USBE. Days Cash on Hand is 241. School received reimbursement for the technology grant. Partial payment of holiday bonuses was made in November. Replaced faucets throughout the school. Purchased chromebooks and other technology supplies.
Director's Report:	Andy Burt	Enrollment is at 675, up from 662 in November. Mask to Mask exposure may not necessitate quarantine. Vaccines should be starting next week (right behind health care workers. The Aegis contract is coming up. Their training is beneficial, and the resources are of high

		quality. Gateway would like to thank you the board and staff for your greatness and service. Each of you have a soul generated by love and a heart full of grace. Our school is great because of the work you do!
<b>Action Items:</b>		
Skyward purchase approval	Jonada Munk	There has been more back and forth with Skyward. It still looks like it will be a great program with many benefits. There are still several Charters that are interested in joining with us. Sondra Jones motioned to approve to move forward and sign the agreement with Skyward. Jenna Behm seconded the motion. The vote went as follows, Gena Nelson, yes. Jenna Behm, yes, Sondra Jones, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Motion passed.
Safety Plan	Andrew Burt	The Safety Plan includes internet filtering, management, safety programs, protocols and trainings. A couple of the biggest safety concerns from parents come from experiences on the bus and carpool. We train at staff meetings monthly, lead meetings weekly and at admin meetings. Gena Nelson motioned to create a more engaging way for parents to understand the safety procedures. Sondra Jones seconded the motion. The vote went as follows, Gena Nelson, yes. Jenna Behm, yes, Sondra Jones, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Motion passed.
Committee updates and assignments	Brittany Jensen	We currently have an audit committee. It would be nice if a board member or two would volunteer to be on the PR committee. Sondra Jones said she would check her school schedule. Another committee that would be nice to have would be a evaluation committee. Tiffany Scheuerman volunteered to be on the Evaluation Committee with Brittany Jensen.
<b>Board Training:</b>	Lincoln Fillmore	This month's training by Lincoln is about charter school authorizers. Most charters are authorized through the State Charter School Board now, but some are through school districts and universities. Lincoln talked about incentives that motivate organizations. In Utah there is an increasing number of authorizers, one of which is The Center for the School of the Future by Utah State University. He suggested the board might want to learn about other authorizer options.
<b>Executive Session:</b> <i>To discuss the purchase, exchange, or lease of real property, including any form of a water right or water shares.</i>		There was no executive session.
Real estate action	Brittany Jensen	This item was tabled. There is no additional information at this time.
Adjournment		Gena Nelson motioned to adjourn the meeting. Jenna Behm seconded the motion. The vote went as follows, Gena Nelson, yes. Jenna Behm, yes, Sondra Jones, yes. Tiffany Scheuerman, yes. Todd Petersen, yes.



201 Thoroughbred Way, Enoch, UT 84721 (435) 867-5558 [www.gpacharter.org](http://www.gpacharter.org)



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		Meeting adjourned at approximately 8:04 pm.
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Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a conflict of interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.