

**Gateway Academy School Board Meeting Minutes**  
**Thursday January 14<sup>th</sup>, 2021 7:00 PM – 9:00 PM**  
**Location: Gateway Preparatory Academy, Cedar City, UT and**  
**Google Meet: [meet.google.com/bak-mcpb-zen](https://meet.google.com/bak-mcpb-zen)**

**Mission Statement:** *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment.*

Agenda Items	Presenter	Minutes
Call to Order	Brittany Jensen	The meeting was called to order at 7:03 pm. Board members present are Brittany Jensen and Gena Nelson. Attending remotely is Paul Dail, Tiffany Scheuerman and Jenna Behm. Todd Petersen and Sondra Jones were excused from the meeting. Staff and public present are Andy Burt, Jonada Munk, Emily Liechty and Terie Simcox.
Public Comment	Public Attendees	There was no public comment.
January 2020 Consent Calendar	Brittany Jensen	Gena Nelson motioned to approve both December meeting minutes and the January Agenda. Paul Dail seconded the motion. The vote went as follows, Gena Nelson, yes. Paul Dail, yes. Tiffany Scheuerman, yes. Jenna Behm, yes. Motion passed.
<b>Reports:</b>		
Exhibit A Review	Andy Burt	The Exhibit A amendment was done at the end of last year. There are some new requirements and new compliance. The leadership team has been gathering benchmark data and is going to is going to keep working on implementing necessary changes so that we are following the Exhibit A with fidelity.
Required Audit Committee Board Training	Ada Munk	Board members that completed module 1 of the Audit Committee Training are: Brittany Jensen, Gena Nelson, Tiffany Scheuerman, Paul Dail and Jenna Behm. Module 2 is also required for the Audit Committee. So far Gena and Tiffany have completed that and Jenna will do it this month. The Audit Committee chair needs to be identified on the school's website along with the names of board members on the Committee. Jenna Behm who is the acting Treasurer, will also serve as the Audit Committee Chair. Gena Nelson and Tiffany Scheuerman are on the committee.
<i>Board Training Report: Land Trust</i>	Paul Dail	Goals relating to the Land Trust funds use can be set and evaluated based on needs at the school level or a district level or on benchmarks. It is not strictly related to state assessments. Traditionally at our school the funds have been spent on technology but we can be flexible at this point and discuss if there are other needs.
Finance Report:	Ada Munk	Total year to date expenditures are trending as budgeted. The Cares Act has been reviewed and there has been more money allocated for teachers and staff that work with children directly. It was filed two days ago. There was a bus certification software purchased that was required for training that was not in the budget but we are still within budget for the bottom line. We are looking for a certified trainer to help with bus training. We are continuing to rent to Head Start and the Soccer Club. The new window shades have been installed. More Chromebooks were purchased because some of our older ones would not update anymore. Some of the Land Trust money was used on them.
Director's Report:	Andy Burt	Enrollment is good. We will be moving into open enrollment on March 1 <sup>st</sup> . There is an Outdoor Classroom Grant that is available, and we are going to look into applying for it. Vaccines started this month for teachers and staff. More staff would like to make appointments when they become available. The new lights are starting to be installed next week. Upcoming trainings are Marketing, Governing Board Meeting support group and Governing for Academic Success. The board would like to go to the training in St. George on February 24, which will be Governing for Academic Success.
2020-21 School Fees Schedule Hearing	Aimee DiBrienza	The only fees that we anticipate changing are for the ski trip, which may increase to \$55. This is the first public hearing on the school fees. There will be another hearing at next month's meeting.

<b>Action Items:</b>		
Skyward Contract	Ada Munk	Skyward software which we are getting for accounting will be also be used to help with human resources. The contract needs to be approved so that they can start the process of implementing the software. Gena Nelson motioned to approve the Skyward Contract. Jenna Behm seconded the motion. The vote went as follows, Gena Nelson, yes. Paul Dail, yes. Tiffany Scheuerman, yes. Jenna Behm, yes. Motion passed.
Aegis contract	Andy Burt	The Aegis contract is ending Jan. 31 of this year. The board discussed use of these services and determined that the school no longer requires this contract and will not renew it. Though it has been convenient and helpful, the board felt they could not justify the expense going forward when so much of what is offered is available elsewhere, especially with UAPCS which we are already a member of.
2021-22 Calendar	Andy Burt	The board has looked over the calendar that was presented and talked about switching a couple of days off and switching the PTC's to the week before the days off school. The calendar will be presented to the teachers and we will have an accurate calendar to vote on next month. This item was tabled.
Public Education Materials Funded by an LEA policy	Andy Burt	This is a new policy that is required by the state. The board would like more time to review this item. This item was tabled.
PTO policy	Ada Munk	There needed to be updates to the policy with all the changes that have come from Covid. The Covid relief fund has expired but the changes to this policy would still help employees in the event of a Covid positive test through the end of March. Paul Dail motioned to approve the changes to the Employee Pay during School Closure and Extraordinary Circumstances Policy. Gena Nelson seconded the motion. The vote went as follows, Gena Nelson, yes. Paul Dail, yes. Tiffany Scheuerman, yes. Jenna Behm, yes. Motion passed.
TSSA Plan Update	Andy Burt	This is an update that shows the percentage shift in categories of the TSSA Plan. Gena Nelson motioned to approve the Teacher and Student Success Plan with changes. Paul Dail seconded the motion. The vote went as follows, Gena Nelson, yes. Paul Dail, yes. Tiffany Scheuerman, yes. Jenna Behm, yes. Motion passed
<i>Executive Session: to discuss the character, professional competence, or physical or mental health of an individual</i>		There was no Executive Session.
<b>Adjournment</b>		Paul motioned to adjourn the meeting. Jenna Behm seconded the motion. The vote went as follows, Gena Nelson, yes. Paul Dail, yes. Tiffany Scheuerman, yes. Jenna Behm, yes. Motion passed. Meeting adjourned at 8:35 pm.