

Gateway Academy School Board Meeting Minutes
Wednesday June 16, 2021 12:00 PM – 1:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT and
Google Meet: meet.google.com/bak-mcpb-zen

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment.*

Agenda Items	Presenter	Materials/Notes
Call to Order	Brittany Jensen	Meeting was called to order at 12:05 pm. Board members present are Brittany Jensen, Jenna Behm, Gena Nelson, Matt Ogburn, Todd Petersen, Paul Dail. Tiffany Scheuerman was excused from the meeting. Staff members present are Andrew Burt, Jonada Munk and Terie Simcox. There was no public present.
Public Comment	Public Attendees	There is no public comment.
June 2021 Consent Calendar	Brittany Jensen	Gena Nelson motioned to approve the June agenda and May minutes. Todd Petersen seconded the motion. The vote went as follows: Brittany Jensen, yes. Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Todd Petersen, yes. Paul Dail, yes. Jenna Behm, yes. Motion passed.
Reports:		
Exhibit A Review:	Andy Burt	There was not an Exhibit A Review.
<i>Board Training Report</i>		The Board Chair would like to have the board listen to training from the state on charter school risk management and financial oversight prior to the planning meeting next month.
Finance Report	Jonada Munk	The finance report is short due to discussing it in the budget discussions. The totals on this report are not final because we still have invoices going through.
Director's Report	Andy Burt	We project that enrollment will be on track in the fall. We have hired three good teachers and are excited about the experience that they bring. School wide proficiency numbers are slightly down from last year. Next month's board meeting will be a strategic planning retreat. The new portable is installed, and we are waiting on the electrical to be completed. K-1 is getting a new playground and it should be complete by September.
Action Items:		
Board Elections	Andy Burt	The positions available are Chair, Vice Chair and Treasurer. Paul Dail nominated himself to the position of Vice Chair. Gena Nelson seconded the motion. The vote went as follows: Brittany Jensen, yes. Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Todd Petersen, yes. Paul Dail abstained from the vote. Motion passed. Gena Nelson nominated Brittany Jensen to the position of Board Chair. Paul Dail seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Todd Petersen, yes. Paul Dail, yes. Brittany Jensen abstained from the vote. Motion passed. Brittany Jensen nominated Jenna Behm for the position of Treasurer. Matt Ogburn seconded the motion. The vote went as follows:

		Brittany Jensen, yes. Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Todd Petersen, yes. Paul Dail, yes. Jenna Behm abstained from the vote. Motion passed.
Special Education Policy	Andy Burt	The state updates the SpEd rules and regulations every year. Every school must adopt and follow the state and federal guidelines. There were no big changes this year. Jenna Behm motioned to approve the Special Education Policy as it follows the federal law. Paul Dail seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Motion passed.
Board Member Code of Conduct	Brittany Jensen	Board members will sign the Board Member Code of Conduct prior to leaving the meeting. They can review the policy at the end of the meeting and sign at that time.
2020-21 FY Final Budget	Jonada Munk	The final budget is for the current 2020-2021 school year. The one item that was not in the budget was the land purchase that was made. For now, we will end the year in the negative but will pull that amount from reserves saved previously. The lunch program will end the year in the negative because we had to spend down the carryover balance. We had too much in the carry over balance and ordered new equipment that was not originally put in the budget. Jenna Behm motioned to approve the 2020-21 FY Final Budget. Paul Dail seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Motion passed.
2021-22 FY Original Budget	Jonada Munk	This is the budget for the 2021-2022 school year. The Twenty First Century grant that we have been using for the after school program has ended and we will be continuing the program with other funding. The Paul Dail motioned to approve the 2021-22 FY Original Budget. Todd Petersen seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Motion passed.
Financial Policy	Jonada Munk	This is a threshold update and changes to administrative access to accounts. There is also an update to credit card usage and signers. The board discussed internal controls and clarified some processes. Todd Petersen motioned to approve the Financial Policy as edited. Paul Dail seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Motion passed.
Executive Session: to discuss the character, professional competence, or physical or mental health of an individual.		<p>The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Went into the Executive Session at 1:55 pm.</p> <p>Upon returning to the regular meeting, board members read and signed the Board Member Board of Conduct. Paul Dail motioned to approve the Board Member Code of Conduct. Todd Petersen seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Motion passed. Board members also signed a Conflict of Interest disclosure.</p> <p>Paul Dail Motioned to adjourn the meeting. Todd Petersen seconded the motion. The vote went as follows: Jenna Behm, yes. Matt Ogburn, yes. Gena Nelson, yes. Paul Dail, yes. Todd Petersen, yes. Meeting adjourned at 2:30 pm.</p>