

Gateway Academy School Board Meeting Minutes
Thursday November 12th, 2020 7:00 PM – 9:00 PM
Location: Gateway Preparatory Academy Library, Cedar City, UT and
Google Meet: meet.google.com/bak-mcpb-zen

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes
Call to Order	Brittany Jensen	Brittany Jensen called the meeting to order at 7:00 pm. Board members present are Brittany Jensen, Gena Nelson, Sondra Jones, Paul Dail, Tiffany Scheuerman and Jenna Behm. The board member joining the meeting through hangouts is Todd Petersen. Staff and public present are Andrew Burt, Jonada Munk, Aimee DiBrienza, Terie Simcox, Amy Gibson, Jessica Denevan, Randall McUne, Deborah Martineau, Nicole Jacomb, Emily Liechty, Heather Harris, Erin Waldman and Cami Lovell. Staff and public joining through hangouts are Amy Thorpe, Keith Wilson, Carice Bulloch and Jared Martineau.
Public Comment	Public Attendees	There was no Public Comment.
November 2020 Consent Calendar	Brittany Jensen	Gena Nelson motioned to approve the November 2020 Board Meeting Agenda and the October 2020 Board Meeting Minutes. Paul Dail seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Paul Dail, yes. Sondra Jones, yes. Todd Petersen had not joined the meeting at this time.
Reports:		
Exhibit A Review	Andy Burt	There was not a review on Exhibit A. Next month the board needs to put together a safety plan. There will be a report ready for the board at Decembers board meeting.
<i>Board Training Report:</i>	New Land Trust Video	The board members that watched the New Land Trust Video are Brittany Jensen, Tiffany Scheuerman, Jenna Behm, Gena Nelson, Paul Dail, Todd Petersen and Sondra Jones.
Audit Report	Ada Munk	In the Audit Report that was done by a third party administrator, they looked over the financial transactions, the effectiveness if internal control, the measures that we have as a charter and the state compliance. In that report there were no findings of anything that needed to be reported.
Finance Report:	Ada Munk	The three grants that were applied for were awarded and we have started ordering items that can be purchased under the grant money. The income statement reflects a significant change in lunch revenue. With students having access to free lunch or breakfast it has increased our breakfast and lunch numbers and has increased our claims. We paid the first portion of the audit fee for last school years audit. We paid the architect fee for the new building that we have been talking about. We had to replace the engine on bus #2. Hallway storage was ordered for the elementary environments.
Director's Report:	Andy Burt	Our school numbers have remained the same as last month. We had 78% of parents show up for their parent teacher conferences. We are normally above 90% however the different programs and virtual appointments may have affected the participation. Covid update is that no one at any level wants schools to close but winter sports are in question. We will be talking about changes to Title IX at future board meetings. Projects include Blinds, lights, touchless faucets and the addition of another portable.
Action Items:		

<p>Gateway Preparatory Academy Expansion (opportunity for additional public comment if needed – 5 mins. Per person up to 30 mins)</p>	<p>Aimee DiBrienza/Andy Burt</p>	<p>We will be following the format that is listed on tonight’s Agenda. For Edge to be different than Launch, Edge would offer work, service, and independent living Courses. On campus including personal development connection. One of the board members voiced that he would like to see survey data. His concerns would be level of interest, concerns, transportation and location. Another board member voiced that she would like to see the retention rate for Gateway’s middle school and reasons. Sustainability concerns are financial plan, and our middle school runs at a loss (profitability), Public comment on this topic started now. Deborah Martineau said that she has 6 children, and she has used all the options that the community offers, and Edge would be the one that would work for a couple of her children the best. Heather Harris was an original founder of the school and they were originally going to have Gateway be a K-12 school and after learning more they decided to be a K-8 school. She said that the school has worked hard to make Gateway what it is, and she does not want to see Edge bring them down. Erin Waldman feels that the elementary supports the middle school currently and that is a concern for her. Steve Nelson was one of the original board members and he feels like this is not a good risk to take. Emily Liechty is worried about what the middle school is already taking from their elementary students and would really worry about what the high school would continue to take from them. Keith Wilson understands the fiscal responsibility however he sees the beauty of Edge and would like to see it available for people in the community. He sees many opportunities that a high school could bring.</p> <p>Gena Nelson motioned to continue with Gateway as a K-8th grade school. Todd Petersen seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, no. Motion passed. Gateway will continue to be a K-8th grade school.</p>
<p>Fundraising Policy</p>	<p>Andy Burt</p>	<p>Jenna Behm motioned to approve the Fundraising Policy. Paul Dail seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p>
<p>HR/Business Software Presentation and Approval (SY 21-22): Skyward</p>	<p>Ada Munk</p>	<p>The Skyward representatives have agreed to split the start up costs and training between Gateway and other charter schools in Utah. The software will do much more than the current software that we have will do. Sondra Jones motioned to approve the Skyward software providing the cost stays around the shared startup fee with the other charter schools. She would like to revisit this if the amount changes significantly. Gena Nelson seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p>
<p>Parent and Family Engagement Policy</p>	<p>Andy Burt</p>	<p>Gena Nelson motioned to approve the Parent and Family Engagement Policy with slight changes. Tiffany Scheuerman seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p>
<p>At Risk Definition</p>	<p>Andy Burt</p>	<p>Paul Dail motioned to approve the At Risk Definition. Jenna Behm seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p>
<p>Holiday Bonus</p>	<p>Andy Burt</p>	<p>Administration wants to let their teachers know how much that they appreciate their extra efforts they have given during the Covid pandemic. Jenna Behm motioned to approve the mid-year bonuses as described. Sondra seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p>
<p>Executive Session: <i>discussion of the character, professional competence, or physical or mental health of an individual;</i></p>		<p>Sondra Jones motioned to go into Executive Session to discussion of the character, professional competence, or physical or mental health of an individual; Paul Dail seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.</p> <p>Meeting re-opened at 10:05. Gena Nelson motioned to adjourn the meeting. Jenna seconded the motion. The vote went as follows, Jenna Behm, yes. Gena Nelson, yes. Tiffany Scheuerman, yes. Todd</p>



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		Petersen, yes. Paul Dail, yes. Sondra Jones, yes. Motion passed.
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