

**Gateway Academy School Board Meeting Minutes**  
**Thursday October 8<sup>th</sup>, 2020 7:00 PM – 9:00 PM**  
**Location: Gateway Preparatory Academy Library, Cedar City, UT and**  
**Google Meet: [meet.google.com/bak-mcpb-zen](https://meet.google.com/bak-mcpb-zen)**

**Mission Statement:** *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	Materials/Notes
Call to Order	Brittany Jensen	Brittany Jensen called the meeting to order at 7:00 pm. Board members present are Brittany Jensen, Gena Nelsen, Sondra Jones, Todd Petersen and Paul Dail. Joining the meeting through hangouts is Jenna Behm and Tiffany Scheuerman. Todd Petersen and Jenna Behm joined the meeting after the call to order. Staff and public present are Andrew Burt, Jonada Munk, Aimee DiBrienza, Terie Simcox, Melody Jett, Amy Gibson, Angela Walker, Keith Wilson, Melody Jett, Jessica Denevan and Emily Estill. Joining the meeting through hangouts is Katie Meyers, Lincoln Fillmore and Emily Liechty.
Public Comment	Public Attendees	There is no public comment.
October 2020 Consent Calendar	Brittany Jensen	Prior to approving the Agenda, the Edge High School on it would not be voted on tonight. It is on the Agenda to be presented to the board and there would be no comments on it at this time. Sondra Jones motioned to approve the consent calendar. Paul Dail seconded the motion. The vote went as follows, Paul Dail, yes. Sondra Jones, yes. Tiffany Scheuerman, yes. Gena Nelson, yes. Motion passed. Todd Petersen and Jenna Behm joined the meeting after this item. Motion passed.
<b>Reports:</b>		
Exhibit A Review	Andy Burt	Our Mission Statement: <i>Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment.</i>
<i>Board Training Report:</i>		See below ( <i>School Land Trust Training: video &amp; General training</i> )
Community Health Report	Andy Burt	Board members reviewed the Community Health Report.
<i>School Land Trust Training: video &amp; General training</i>	Andy Burt	Board members that watched the School Land Trust video are Brittany Jensen, Tiffany Scheuerman, Paul Dail, Jenna Behm, Gena Nelson, Sondra Jones and Todd Petersen. The current board serves as our School Land Trust committee.
Finance Report:	Ada Munk	The finance report is for the month of August. The August transactions have been closed and finalized. The audited trial balance and information was submitted to the State Board of Education. The audit was clean and didn't need any adjustments.
Director's Report	Andy Burt	September and October enrollment numbers are steady. We have three teachers that are working on a LEA specific degree. We have formed an activities committee that will help with festivals, carnival, concerts and Veterans Day. We are working with an architect who is helping with the design of a permanent space that will be used as the Discovery Program's permanent space.

<b>Action Items:</b>		
Aegis contract review	Andy Burt	This item was reviewed but no action was taken.
LEA-specific license Policy	Andy Burt	Todd Petersen motioned to approve the LEA-specific license policy with a change that they will have a bachelor's degree rather than working on a bachelor's degree. Gena Nelson seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes. Tiffany Scheurman, yes. Gena Nelson, yes. Motion passed.
2020-21 LEA specific license approvals	Andy Burt	Taylor Cella, Kaye Gregersen and Kortney Swapp need to be approved by the board for a LEA specific license. Gena Nelson motioned to approve the three mentioned above. Paul Dail seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes. Tiffany Scheurman, yes. Gena Nelson, yes. Motion passed.
Edge high school proposal/Gateway expansion	Aimee DiBrienza/ Andy Burt	The proposal for Edge High School was given by Sondra Jones and Aimee DiBrienza. The Edge High School would be a secondary program (grades 6-12). It offers individualized education, practical life skills and provides a safe, respectful and supportive environment. Their Mission Statement is 'Empowering teens as connected, confident creators of their own fulfilling pathways'. To move forward the board would need more information and will add it to next months board meeting.
School Land Trust Amendment	Andy Burt	Todd Petersen motioned to approve the amendment to the School Land Trust. Gena Nelson seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes. Tiffany Scheurman, yes. Gena Nelson, yes. Motion passed.
<b>Executive Session:</b> <i>discussion of the character, professional competence, or physical or mental health of an individual;</i>		There was no Executive session.
<b>Adjournment</b>		Paul Dail motioned to adjourn the meeting. Todd Petersen seconded the motion. The vote went as follows, Paul Dail, yes. Jenna Behm, yes. Sondra Jones, yes. Todd Petersen, yes. Tiffany Scheurman, yes. Gena Nelson, yes. Motion passed. Meeting adjourned at 9:18 pm.

Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website and made available in the main office. The agenda will include the date, time and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a conflict of interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted and action taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.