



Gateway Academy School Board Meeting Minutes
Thursday, March 31st, 2022, 6:00 PM – 9:00 PM
Location: Gateway Preparatory Academy, Cedar City, UT (Library)

Mission Statement: *Our mission is to provide children an individualized education emphasizing practical life skills and demonstrations of student learning in a safe, respectful, and supportive environment*

Agenda Items	Presenter	
Call to Order	Brittany Jensen	<p>Call to order 6:07</p> <p>Board members present: Brittany Jensen, Jenna Behm, Gena Nelson, Matt Ogburn, Paul Dail, Tiffany Scheuerman</p> <p>Administration/Staff present: None</p> <p>Public Present: None</p>
Public Comment	Public Attendees	No public comment
March 31st, 2022 Consent Calendar	Brittany Jensen	Minutes for the 3/24 meeting will be approved in the April meeting.
Action Items:		
FY23 School Land Trust Plan Approval	Jonada Munk	<p>Brittany met with Chris, Aimee, and John regarding the writing delegation as well as with Ada about the budget. After discussion with the Admin team, they all agreed the new proposed Land Trust plan would work. Professional development will stay the same as last year, add more and replace tech at a lesser cost than last year, hire a math aide to help increase our scores, hire an ELL endorsed teacher to provide reading and writing intervention as well as an instructional coach that will specifically work on incorporating ELL and writing across the curriculum. If there is extra funding, it would be applied toward technology and if needed, some of the funding could supplement the categories above.</p> <p>Paul moves to approve the Land Trust Plan. Gena Seconds. Voting went as follows: Jenna-Yes, Gena-Yes, Matt-Yes, Paul-Yes, Tiffany-Yes. Motion Passes</p>
<i>Executive Session: To discuss the character, professional competence, or physical or mental health of an individual</i>		<p>Matt makes the motion to move to an Executive Session to discuss the character, professional competence, or physical or mental health of an individual. Paul seconded. Voting went as follows: Jenna-Yes, Paul-Yes, Gena-Yes, Tiffany-Yes, Matt-Yes.</p> <p>Moved to Executive session at 6:10 PM</p>
Action Items:		<p>8:22 moved back into open session. Discussion item for who will be on the hiring committee: Paul volunteers and Brittany Gena is available if one is not. Paul moves to adjourn, Gena seconds. Voting went as follows: Paul-Yes, Gena-Yes, Tiffany-Yes, Matt-Yes (Jenna left early) Motion passes. Meeting adjourned at 8:24 PM</p>



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Rules of Procedures:

- All meetings are open to the public and the public is welcome to attend.
- The agenda of each upcoming meeting with draft minutes of the prior meeting will be made available to all council members at least 24 hours in advance, will be posted on the school website, and made available in the main office. The agenda will include the date, time, and location of the meeting. If School Land Trust is on the agenda, the agenda will be posted 1 week in advance.
- Minutes will be kept of all meetings, prepared in draft format for approval at the next scheduled meeting.
- The board will prepare a timeline for the school year that includes due dates for all required reporting and other activities/tasks that the council agrees to assume or participate in. The timeline will assist in the preparation of agendas to be sure the council accomplishes their work in a timely manner.
- The council consists of the governing board of Gateway Preparatory Academy (5/7 parents) as well as the school director.
- The chair conducts the meetings, makes assignments and requests reports on assignments. In the absence of the chair the vice-chair shall conduct meetings.
- The board must have a quorum to vote. A quorum is equal to a majority of board members.
- The board completes a Conflict-of-Interest form annually and the board will follow the conflict of interest policy.
- Meetings shall be conducted, and action is taken according to very simplified rules of parliamentary procedure as required in 53G-7-1203(10). Council actions will be taken by motions and voting with votes and motions recorded in the minutes.

Public Comment Procedures:

- Comments are limited to 3 min per individual,
- Personnel matters cannot be addressed during public comment,
- All public comment materials should be shared with the board of directors at least 24 hours in advance,
- The preferred communication method with the board is email: board@gpacharter.org, and
- No board action can be taken on topics addressed during public comment and that are not listed as an action item on the meeting agenda.