



Dear Parent/Guardian:

For any questions or concerns, please contact the school at 435-867-5558. These concerns and comments will be answered in a timely manner and will be kept confidential.

We have digital cameras with audio capabilities in our buses. This helps us evaluate the performance of the bus, the driver, and the students and determine if there is safety or disciplinary issues we should be addressing.

Our drivers have the best interest of your student in mind every time they get behind the wheel of the bus. They have gone through extensive training to prepare them for this sometimes overwhelming job. They will continue to receive training throughout the year. Our safety training program, that involves the training of kindergarten and first grade students, is recognized in the state and nation as an effective and beneficial experience for the students.

Please help us to do our jobs more effectively by reviewing the attached Student Conduct Rules with your student. Remember, the bus is an extension of the classroom and the same respect should be accorded the students and drivers on the bus as in the classroom. Please fill out the attached Student Emergency Response form and return as soon as possible. This helps the driver get to know the students, their parents or guardian, and if there are any medical concerns.

***Parents should monitor their families for symptoms of illness. If you are sick, STAY HOME! If someone in your family is sick, please make a responsible choice**

***Students will have their temperatures taken before getting on the bus, if their temperature is over 100.4 students should stay home.**

***Students and Staff are required to wear face coverings on the bus**

***Family groups will sit together on the bus and stay apart from other family groups**

Student Conduct on School Buses

Policy Code:

EEACC

Adoption Date:

Tuesday, May 20th, 2008

STUDENT CONDUCT ON SCHOOL BUSES

The teacher/supervisor on a bus is responsible for discipline. On regular routes, the driver is both driver and supervisor. Students riding school buses shall follow regulations developed by Gateway Academy

STUDENT CONDUCT RULES:

1. Be careful in approaching bus stops. Always walk on the left, toward oncoming traffic. Cross the street only after the bus driver has signaled that it is safe to do so. Do not approach the bus before it has come to a complete stop.
2. Be on time for the bus – help keep the bus on schedule.
3. Students will be picked up at designated stops and returned to designated stops.
4. Remain at the school or bus stop until the bus arrives to pick up students.
5. Be seated without disturbing others, and remain seated while the bus is moving.
6. Obey the driver's suggestions promptly. He/she and other assigned school personnel have complete charge of students while on the bus.
7. Help keep the school bus clean and sanitary.
8. Do not touch first aid equipment or fire extinguishers without driver permission.
9. Treat school bus equipment in a respectful manner. Students and parents will be responsible for any vandalism to school property.
10. Use emergency doors only for emergencies.
11. Do not bring any animal(s) on the bus.
12. Seats can be assigned in which each student will be seated at all times, unless permission to change is given by the driver.
13. Keep head, arms, and hands inside the bus at all times.
14. Be courteous and respectful towards fellow pupils and bus driver.
15. Keep all books and personal belongings out of the aisle.
16. Do not engage in loud talking, laughing, or any other disruptive behavior, which might divert the attention of the bus driver and possibly cause a serious accident.
17. Do not have possession of or use tobacco, drugs, or alcohol on the bus.
18. Do not have anything in your possession that may cause injury to another person (Including, but not limited to, any type of weapons or firearms as defined in the safe school policy).
19. Soda pop, candy or food may not be eaten on the bus.
20. **Cell Phones or Personal Devices are not to be used on the bus**

DUE PROCESS FOR BREAKING BUS RULES:

1. Breaking bus rules will result in the implementation of appropriate consequences.
2. Consequences will usually follow a set procedure ranging from a verbal warning to permanent expulsion from the bus (see EEACC-E).
3. **Serious offenses, such as actions that endanger others, violate safe school policy or involve verbal abuse toward a bus driver, will automatically result in some loss of riding privileges.**

EMERGENCY RESPONSE

Dear Parent/ Guardian:

In the event of an emergency situation while your student is being transported to or from school, the following information would be helpful for us to handle the situation the best way. Please return completed sheet to the bus driver.

CHILD'S NAME	SCHOOL	GRADE
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PARENT(S) / GUARDIAN	STREET ADDRESS
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HOME PHONE NUMBER	WORK PHONE NUMBER
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ALTERNATE CONTACT PERSON	PHONE NUMBER
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MEDICAL CONDITION/ PRESCRIPTION DRUGS USED

SPECIAL EMERGENCY PROCEDURES

All buses are equipped with camera systems capable of recording audio as well as video

I have read and understand "STUDENT CONDUCT ON SCHOOL BUSES"

PARENT/ GUARDIAN SIGNATURE	DATE
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BUS#	Stop #
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